

**TOWN OF FRANCESTOWN**  
OFFICE OF SELECTMEN  
27 MAIN STREET • P.O. BOX 5  
FRANCESTOWN, NEW HAMPSHIRE 03043-0005  
**BOARD OF SELECTMEN MEETING MINUTES**

**June 11, 2012**

**Meeting called to order** at 7:01 PM. Betsy Hardwick, Scott Carbee and Abigail Arnold in attendance and Christine Lavery (taking minutes)

**Town Clerk Proposal.** Town Clerk /Tax Collector requesting approval to have a dedicated phone line installed for the fax machine. Their current phone bill is between \$75 and \$80 per month. Adding an additional line would cost about \$10 more around \$87. The BOS agreed on the dedicated fax line in the Town Clerk's office and they all signed off on the written proposal that was submitted.

**Tax Deeds.** Hardwick spoke to town counsel who recommended the Board accept the tax deeds for the two properties in default and then begin the process to sell them. All agreed to do so.

**Ferensik Appointment.** Michelle Ferensik questioned her appointment as an "alternate member" to the Heritage Commission. She believed she was a regular member. Hardwick noted that the past records showed that she replaced Joe Ludwig, who was an alternate member, and that state statute limits number of members. Ferensik may apply next year as a regular member of the Heritage Commission if she wishes.

**Waste Disposal Committee – Fence update.** Becky Moul and Sarah Cox updated the BOS on the installation of the new fence at the transfer station. The new fence is short by 20 feet, which would cost an additional \$320, leaving some money in the budget. They would like to complete the fence this year using the leftover funds from the site work. The BOS approved the additional fencing. Arnold noted that it would be best to receive 2 separate invoices, one for the original estimated cost of the fence, and one for the additional amount of fencing.

**Proposal for Annex Roof.** Hardwick recused herself from the decision making process to choose a contractor for the annex roof as one of the proposals received is from a relative. Four proposals were received. Carbee, noted that Manchester Roofing Company did not break out the snow belt. BOS discussed snow belts and decided they do not want them. After noting that her comment was process related only, Hardwick pointed out that in the Request for Proposals it states that the Town would favor contractors who had local employees when price is the same. The BOS awarded the roof job to Crotched Mountain Builders in the amount of \$7,800. Abigail Arnold noted it was \$75 less than the next lowest proposal.

**Update on East Road Buildings.** BOS discussed issues surrounding the demolition of the town-owned buildings on East Road. Carbee said that Kevin Holdredge, EMD, noted that contents have to be taken out of the building before it can be burned. The trees should also be taken down around the building. Carbee told the Board that Francestown Sand and Gravel would remove the trees in exchange for the wood. FS & G priced the clean up after the burn to cost somewhere between \$3,800 and \$4,500. The pump house demolition would be an additional \$3,800 to \$4,500. Carbee said costs for roll off dumpsters range in price depending on size, the smallest being a 2 ton for \$325.00.

Due to the proposed expense BOS decided it may be necessary to just secure the building for now and budget for 2013. Decided to wait a bit and review where we were at with available funds before making a final decision. Arnold suggested that the trees could still be taken down and the building could be emptied regardless. Carbee will contact the prison to see about arranging to have prisoners clear the building of the old boots and skis.

**Correspondence.** Reviewed the new payment schedule to be paid to the school district for 2013 to 2013 year. The payments are showing an increase from last year's payments by \$176,000.

The Planning Board notified the BOS about the receipt of a notice from the State of NH asking for approval from the town to authorize the creation of a new automobile inspection station in the town of Frankestown. The Planning Board has recommended they deny the request since the applicant has not followed the proper local ordinances and application guidelines.

**Signatures.** BOS made a notation on and signed a letter from the Town Clerk, directing her to proceed with the tax deed on the two condominium units.

Building Permit approved Map 6-61-2

Payroll manifest and Accounts Payable manifests for w/e June 9 were approved and signed.

BOS signed the "Flexible Benefit Plan" Amendment for the Town's Flexible Benefit Program covering the new section on "non-tax dependents"

BOS initialed April reconciliations: Checking account, Heritage Fund, General Investments Fund, Conservation Fund.

BOS signed a letter to Alan Thulander approving the request to have the 175<sup>th</sup> Fire Department Anniversary party on the common.

Timber Tax bills were reviewed, approved and signed. Administrative Assistant to follow-up on Reports of Cut not yet received.

Elizabeth Jone's timber tax bill – would be sent to her address and the property owners' address.

The BOS approved the June 4, 2012 minutes.

Carbee brought up the need for a bulletin board and would like to talk to library trustees about putting up a new board in the area where the Lord memorial tree stood. All agreed they would like a public notice board but would like to consider the location further.

Entered into non-public session under RDA 91-A:3, II(a) at 8:02 PM.

Came out of non-public session at 9:10 PM.

Entered back into public session at 9:10 PM.

**Meeting adjourned** at 9:15 pm.

Approved on July 30, 2012

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Board of Selectmen Chair Betsy Hardwick

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Selectman Scott Carbee

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Selectperson Abigail Arnold